



Benzie Transportation Authority Ad Hoc Succession Committee

Tuesday, May 10, 2022 5:30 p.m.

14150 US Highway 31, Beulah MI 48617

Minutes approved as amended May 31, 2022

1. Welcome Guests & Call to Order by Chair Chris Kitchen at 5:31 p.m.
2. Roll Call: Present: John Morse, Anne Noah, Chad Hollenbeck, Dorene Strang, and Chris Kitchen. Excused: Jeannette Feeheley, Ingemar Johannson and Evan Warsecke. Staff Present: Nancy Hunt.
3. Approval of Agenda: **Motion** by Dorene to approve agenda as presented, support by Anne. All ayes, **motion carried**.
4. Public Comment: None
5. Approval of May 3, 2022 Minutes: **Motion** by John to approve minutes as presented, support by Dorene. All ayes, **motion carried**
6. Old Business
 - a. Reviewed facilitated discussion questions submitted by committee members- Four questions were identified. Chris will put together a memo for staff to explain what to expect from these meetings. Questions will be shared with staff and they can also submit written answers if they prefer. Anne will provide follow up questions.
 - b. Discussed dates and times for facilitated discussions- Tuesday the 17th 10:00-11:00 staff and from 4:00-5:00 BOD and Management team will meet. John will facilitate and Dorene will scribe.
7. New Business
 - a. Determined the role of the full Board and identify key stakeholders in the process- Riders, staff, committee's, BOD, major stakeholders, schools, service contracts, other transits and county identified as key stakeholders.
 - b. Agreed on process, format, work plan, schedule/timetable, and budget-Chris provided a sheet for discussion.
 - c. Discussed recruitment process and communications plan, including advertising
 - d. Assignment of tasks to committee members/staff: Various assignments were assigned.
 - e. Next meeting date May 31, 2022 @ 5:30 p.m.
8. Public Comment: None
9. Adjournment @ 7:01 p.m.

Nancy Hunt, Recording Secretary

Date

