

Punch Card Exchange Procedure

Fare collection begins October 1st!!

Effective immediately we are no longer selling punch cards. Riders can either a) add money to their account either over the phone or via our website, which we will deduct from with each trip/no show, b) use the rider app and connect a credit card to the app, which will deduct funds on a trip by trip basis, or c) pay with cash on the bus

Please follow the procedure below in order to exchange punchcards.

Student 40-ride Pass

On the bus: If a student boards the bus with a green 40-punch pass, have them write their name on the back of the card and deposit it in the fare box. Dispatch will add money to their account within 24-48 hours. Once the money is added to their account, funds will be deducted with each trip/no show.

Over the phone: See if the parent/guardian is able to either bring the card to the office or mail it in. Once received, dispatch will add money to the account. Funds will then be deducted with each trip/no show.

Full Fare 12-Ride Pass

On the bus: Ask the rider to write their name on the pass and tell you how many punches are left. Instruct the rider to put the punch card in the fare box. Give the rider one-way passes for the number of punches left on the card minus a one-way pass for the current ride. Eg, Leonardo Dicaprio hands you a full fare punch card with 8 punches left. Give Leo back 7 full fare one-way passes

Reduced Pass 12-Ride Pass

On the bus: Ask the rider to write their name on the pass and tell you how many punches are left. Instruct the rider to put the punch card in the fare box. Give the rider one-way passes for the number of punches left on the card minus a one-way pass for the current ride. Eg, Bob Hope hands you a reduced fare punch card with 6 punches left. Give Bob back 5 reduced fare one-way passes

TC Express 10-Ride Pass

On the bus: Ask the rider to write their name on the pass and tell you how many punches are left. Instruct the rider to put the punch card in the fare box. Give the rider one-way passes for the number of punches left on the card minus a one-way pass for the current ride. Eg, Jennifer Lawrence hands you a TCX punch card with 2 punches left. Give Jennifer back 1 TCX one-way pass