



**Benzie Transportation Authority  
Annual Board Meeting**

Wednesday, May 17, 2017 at 5:30PM

**MINUTES APPROVED AS PRESENTED JUNE 21, 2017**

The annual meeting of the Benzie Transportation Authority was held on Wednesday, May 17, 2017 at the Benzie Bus Station

**Welcome Guests and Call to Order**

Chairperson Josh Stoltz called the meeting to order at 5:33 p.m.

**Members Present:** Amy Herczak, Josh Stoltz, Eric VanDussen, Eugene Allen, Susan Kirkpatrick, Anne Noah, Jennifer Kolinske

**Members Absent:** Coury Carland (ex-officio)

**Staff Present:** Bill Kennis, Chad Hollenbeck, Jessica Carland, Wendy Wedemeier, Sara Smith

**Amendments/Changes to Agenda:** Eric suggested the next item should be the election of officers. Discussion.

**Approval of Agenda:** *Motion* made by Eric to approve the agenda as amended. Supported by Jennifer. All ayes, *motion carried*.

**Election of Officers – Board Chair, Vice Chair, & Secretary/Treasurer**

Nomination made by Eric to appoint Josh Stoltz as Board Chair. No other nominations. *Motion* by Eric and supported by Jennifer to appoint Josh Stoltz as the Board Chair. All ayes, *motion carried*.

Nomination made by Eugene to appoint Susan Kirkpatrick as Board Vice-Chair. No other nominations. *Motion* by Eugene and supported by Eric to appoint Susan Kirkpatrick as the Board Vice-Chair. All ayes, *motion carried*.

Nomination made by Eric to appoint Jessica Carland as Board Secretary. No other nominations. *Motion* by Eric and supported by Jennifer to appoint Jessica Carland as the Board Secretary. All ayes, *motion carried*.

Nomination made by Amy to appoint Wendy Wedemeier as Board Treasurer. No other nominations. *Motion* by Jennifer and supported by Susan to appoint Wendy Wedemeier as the Board Treasurer. All ayes, *motion carried*.

**Approval of April 19, 2017 Regular Meeting Minutes:** Amy pointed out a typo under Board Policies in the meeting minutes. *Motion* made by Amy and supported by Eric to approve the April 19, 2017 Regular Meeting Minutes as amended. All ayes, *motion carried*.



**Public Comment:** None

**Review Board Terms of Office and Contact Information**

**Review Vision & Goals** Josh discussed the January visioning session and the changes in transportation over the past several years.

**Conflict of Interest Discussion** Board Members were reminded to speak up when they have a conflict of interest, and not to vote on items that may be deemed to pose a conflict of interest

**Committee Assignments**

<b>Finance, Personnel, &amp; Policy</b>	<b>Marketing &amp; Outreach</b>	<b>Executive &amp; Operations</b>
Jennifer Kolinske	Susan Kirkpatrick	Josh Stoltz
Eric VanDussen	Anne Noah	Susan Kirkpatrick
Josh Stoltz	Josh Stoltz	Amy Herczak
		County Commissioner

**Set Dates and Times of Regular Board Meetings for 2017-2018:**

- June 21, 2017
- August 16, 2017
- October 18, 2017
- December 20, 2017
- February 21, 2018
- April 18, 2018
- May 16, 2018
- June 20, 2018

**Motion** by Eric to adopt the Board meeting schedule as proposed. Support by Jennifer. All ayes, ***motion carried.***

**Named Depositories and Authorized Signatures at Honor Bank** **Motion** by Eric to authorize Jessica, Chad, Bill and Josh as signers at Honor Bank. Support by Susan. All ayes, ***motion carried.***

**Articles of Incorporation and Bylaws** Board discussed changes to the Articles of Incorporation as follows: Article I



remove William Kennis; Article V change 9 to 7 on lines 5 and 9; Article V remove “Benzie County Citizen At Large (2)” and change “Benzie County Council on Aging” to “Benzie Senior Resources”.. **Motion** by Anne to recommend amendments to Articles I and V in the Articles of Incorporation to the Board of Commissioners. Support by Jennifer. All ayes, ***motion carried.*** Article VII (c) “Secretary/~~and~~ Treasurer. The Secretary/~~Treasurer~~ shall keep...” “The ~~Secretary/Treasurer~~ shall cause to be conducted...” Separate Secretary/Treasurer to Secretary and Treasurer. **Motion** by Eric to recommend amendments to Article VII (c) of the Articles of Incorporation to the Board of Commissioners. Support by Amy. All ayes, ***motion carried.*** Board discussed changes to the Bylaws as follows: Article III Section 4 Part 3: “Secretary and Treasurer” instead of “Secretary – Treasurer”. “The Secretary ~~–Treasurer~~ shall cause minutes....”. “The ~~Secretary–~~ Treasurer shall also have such powers...” **Motion** by Eric to amend Article III Section 4 Part 3 of the bylaws as discussed. Support by Amy. All ayes, ***motion carried.***

**New Business** None

**Board Roundtable:** Bill announced Benzie Bus was named the 2017 Rural Transit of the Year by the Community Transportation Association of America (CTAA). Jessica, Chad and Josh will be at the conference in Detroit to accept the award in June.

**Public Comment:** None

**Motion** made by Eric and supported by Amy to adjourn meeting at 7:10PM. All ayes, ***motion carried.***

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Jessica S Carland, Recording Secretary

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Date: