



Benzie Transportation Authority

Executive Committee Meeting

Wednesday, June 7, 2017 11:30 a.m.

Benzie County Government Center, Beulah, Michigan 49617

DRAFT MINUTES

Welcome and Call to Order

Chairman Josh Stoltz called the meeting to order at 11:34AM

1. **Approval of Minutes of February 3, 2016** *Motion* by Amy to approve February 3, 2016 Executive Committee Meeting Minutes *as amended*. Second by Susan. **All ayes, motion carried.**
2. **Public Comment** None
3. **Severance pay discussion** Bill discussed the resignation of an employee and giving the employee severance. *Motion* by Amy to approve 4 week's pay as severance and to recommend the Finance and Policy Committee draft a severance policy for the future. Second by Susan. **All ayes, motion carried.** Discussion. Amy rescinded her motion. *Motion* by Amy to recommend the Finance and Policy Committee draft a severance policy for the future. Support by Susan. Amy and Susan let it be known they support Bill's decision to offer severance to the employee. **All ayes, motion carried.**
4. **Health Benefit discussion** Jessica discussed health benefits moving forward. The committee will ask the Finance and Policy Committee to review the current policy including the "individual only health coverage rule" and whether Managers can be offered better benefits in order to compete with the marketplace.
5. **Executive Director Review** Josh discussed the ED review process. Bill's review will be later this month. Josh will collect ED Review sheets from the Board, compile the comments, and perform the Executive Director's review.
6. **CTAA plans** Six employees will be carpooling to Detroit for the ceremony for the Rural Transit of the Year award. The employees will stay overnight before the ceremony and attend the ceremony luncheon. It was discussed favorably about the importance for our employees be exposed to events and share in the celebration of the achievement. Chad and Jessica will be in Detroit all week attending classes and will also attend the award ceremony.
7. **Old Business** None
8. **New Business** None
9. **Public Comment** None
10. **Future Meeting Schedule** As needed

Jessica Carland, Recording Secretary

Date