



**Benzie Transportation Authority**

**Finance, Personnel & Policy (FPP) Committee Meeting**

**Wednesday, June 21, 2017 4:45 p.m.**

Benzie Transportation Authority, Beulah, Michigan 49617

**APPROVED AS PRESENTED AUGUST 9, 2017**

**Welcome and Call to Order** Jennifer called the meeting to order at 4:47PM

Present Josh, Eric, Jennifer

1. **Approval of Minutes of February 9, 2017 - Motion** by Josh supported by Eric to approve the minutes as amended. All ayes, *motion carried*.
2. **Public Comment** None
3. **Budget YTD** Some garage items are over budget due to outsourcing. We're tracking well, and are under budget in many items. We have some aging buses, but hope to buy five buses very soon.
4. **Old Business**  
**MERS contributions and defined contribution from defined benefit report**  
We invested \$1000 for a MERS report on changing from a Defined Benefit to Defined Contribution retirement plan. If there were a change, employees would not be forced to switch; they would be able to stay with their current DB plan. With DC the board can decide the vestment terms, employee contribution and effective date. **Motion** by Jennifer to recommend to the Board that Benzie Bus open a DC plan with a vestment period of minimum of 1 year and a 6.2% minimum employee contribution and 6.2% BTA contribution. Second by Eric. All ayes, *motion carried*.
5. **New Business**  
**Policy Review: Title VI, Employee Benefits, Severance, FOIA & Public Participation**  
**Motion** by Josh to recommend the Board approve as presented. Second by Jennifer. All ayes, *motion carried*.  
**FOIA**  
**Motion** by Eric to recommend the Board readopt as presented. Support by Josh. All ayes, *motion carried*  
**Public Participation**  
**Employee Benefits**  
Discussion over new managers and insurance coverage.  
**Severance Policy**  
Committee will bring to the Board for discussion
6. **Public Comment** None
7. **Future Meeting Schedule** August TBD

**Motion** by Josh supported by Eric to adjourn the meeting at 5:30PM. All ayes, *motion carried*. Meeting adjourned.

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William Kennis, Recording Secretary

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Date