

Benzie Transportation Authority
Executive Committee Meeting
March 12, 2014
APPROVED JUNE 16, 2014

An Executive Committee meeting of the Benzie Transportation Authority was held on Wednesday, March 12, 2014 at the Benzie Bus Station (media room) at 9:00 a.m.

Members Present: Joshua Stoltz, Kelly Thayer & Beverly Holbrook

Staff Present: Chad Hollenbeck, Interim Executive Director & Jennifer Kolinske, Finance & H.R. Manager

Guests: Pam Evans – NorthSky & Bill Kennis-Executive Director candidate

Chairperson Beverly Holbrook called the meeting to order at 9:02 a.m.

Amendments/Changes/Conflicts to Agenda: None

Motion by Kelly and supported by Josh to approve the agenda as presented. All ayes, ***motion carried.***

Approval of December 16, 2013 Executive Committee Meeting Minutes: ***Motion*** made by Kelly and supported by Josh to approve the December 16, 2013 meeting minutes as presented. All ayes, ***motion carried.***

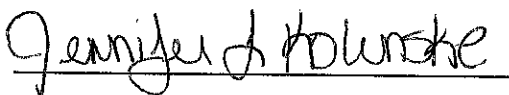
Public Input: None

New Business:

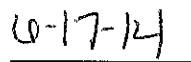
- a. Recommendation regarding Employment Contract for Executive Director – Discussion regarding finalizing the Executive Director's contract. ***Motion*** by Kelly and supported by Josh to recommend the Executive Director contract with a change to the start date as March 17, 2014. All Ayes, ***motion carried.***
- b. Recommendation regarding end date for Employment Contract for Interim Executive Director – Discussion regarding termination of the Interim Executive Director contract and the transition from this position back to Operations Manager. ***Motion*** by Josh and supported by Kelly to terminate the Interim E.D. contract effective March 16th and to continue the Interim compensation and benefits rate until April 13, 2014. All ayes, ***motion carried.***
- c. Pam Evans of NorthSky Nonprofit Network regarding Orientation Plan for Executive Director – Pam discussed the importance of communication to the staff and also a community welcome. Pam gave the committee a draft orientation plan. Executive Committee to schedule a meeting for next week with Pam to go over the details of the new executive director's orientation plan.
- d. Any Other Business to come before the committee – none

Public Comment: None

Motion by Kelly and supported by Josh to adjourn the meeting at 9:42 a.m., all ayes, ***motion carried.***



Jennifer L. Kolinske, Recording Secretary



Date: