



Benzie Transportation Authority

Finance, Personnel & Policy (FPP) Committee Meeting

Tuesday, October 20, 2020 4:30 p.m.

Benzie Transportation Authority, Beulah, Michigan 49617

Minutes approved December 15, 2020

Welcome and Call to Order by Chair Jennifer Kolinske at 4:33PM Present: Jennifer Kolinske and John Morse. Excused: Susan Kirkpatrick. Staff present: Bill Kennis, Wendy Wedemeier Tracy Bailey and Nancy Hunt.

1. Approval of Agenda: **Motion** by John to approve the agenda as presented, support by Jennifer. All ayes, **motion carried.**
2. Approval of Minutes of August 18, 2020: **Motion** by John to approve minutes as presented. Support by Jennifer. All ayes, **motion carried.**
3. Public Comment: Tracy Bailey, driver spoke regarding the Essential Pay on behalf of several staff members. Some staff feels that they are still in harm's way and their risk has actually increased with the return of fare collection and reduced capacity being curtailed. The committee was understanding of this and explained that they had made some more long term enhancements in lieu of the essential pay. 457 match doubled and 4 % raise was instated, along with full family insurance being offered.
4. Old Business
 - a. Financial Reports- No surprises. We look good despite COVID-19 and 6 months of no fare collection.
 - b. PTO- Extra vacation time for those that were here throughout the Pandemic. **Motion** by John and support by Jennifer to recommend to the Board to give Part time workers that worked though the Pandemic.an additional 10 hours of PTO and Full time workers 20 hours of PTO as a thank you for their service throughout the pandemic. All ayes, **motion carried.**
5. New Business
 - a. Policies: Records Retention and Information Technology Systems Usage- **Motion** by Jennifer to recommend the Records Retention policy as presented, and Information Technology Systems Usage with a minor grammatical change, support by John All ayes, **motion carried.**
6. Public Comment: Tracy thanked the committee for thinking of the staff when making their decisions. Both Jennifer and John expressed their appreciation to the whole staff.

Adjourned at 5:13PM

Nancy Hunt, Recording Secretary

Date