



**REGULAR MEETING OF THE BOARD OF DIRECTORS**

Tuesday, May 19, 2026 @ 5:30 PM  
14150 US Hwy 31 Beulah, MI 49617

**MINUTES APPROVED AS AMENDED JUNE 23, 2026**

1. Call To Order by Chair Feeheley @ 5:30 PM
2. Roll Call To Determine Quorum: Present: Jeannette Feeheley, Brian Fleetwood, Ruth Griner, Brian Halliday, Jack O'Malley, Kayla Russell, and Gary Sauer. Excused: Michael Smith. Staff Present: Jessica Carland, Chad Hollenbeck, Nancy Hunt and Wendy Wedemeier.
3. Welcome And Recognition Of Visitors: Anne Noah and Vicki Swartz
4. Correspondence - K. Schumont-Davis (5/11/2026) - letter of appreciation
5. Approval of Meeting Minutes
  - a. April 21, 2026 Regular Meeting: **Motion** by O'Malley with support from Fleetwood to approve April 21, 2026 minutes as presented. All ayes, **motion carried.**
  - b. May 6, 2026 Annual Meeting: **Motion** by Russell with support from Halliday to approve May 6, 2026 minutes as presented. All ayes, **motion carried.**
6. Amendments/Additions to Agenda: Hollenbeck requested the addition of 12.d. Potential Used Vehicle Purchase.
7. Public Comment: Anne Noah spoke regarding board member officer selection.
8. Approval of Agenda: **Motion** by Halliday with support from Griner to approve the agenda as amended. All ayes, **motion carried.**
9. Call for Conflict of Interest: None
10. Reports to the Board
  - a. Financial Report
  - b. Chairperson's Report
  - c. Executive Director and Management Team Reports
    - i. Executive Director
    - ii. Operations
    - iii. Human Resources
  - d. County Liaison Updates: Sauer reported on County business.
11. Unfinished Business
  - a. Parking Structure Construction Project- no update
  - b. Health Rides Program
    - i. Expansion Planning- Discussion  
**Motion** by Russell with support by Halliday that the Board acknowledges its support of the conceptual framework advanced in Director Carland's Proposed 3-Year Service Expansion Plan and instructs Director Carland to follow through as detailed in the proposed plan. Roll Call Vote: Ayes: Fleetwood, Halliday, Griner, O'Malley, Russell, and Feeheley. Nays: None, **motion carried**  
Carland asked for support for planning programs for tracks 3 and 4.  
**Motion** by Russell with support by Halliday to support Tracks 3 and 4. Roll Call Vote: Ayes: Feeheley, Fleetwood, Griner, Halliday, Fleetwood, O'Malley and Russell. Nay's: 0, **motion carried.**
  - c. Maner Costerisan Internal Control & Efficiency Assessment

- i. Final Report: **Motion** by O'Malley with support from Russell to formally receive the final report. All ayes, **motion carried**.
  - ii. ADP: **Motion** by O'Malley with support by Russell to permit the E.D. to sign the agreement with ADP. Roll Call Vote: Ayes: Feeheley, Fleetwood, Griner, Halliday, Fleetwood, O'Malley and Russell. Nay's: 0, **motion carried**.
- d. Board Training-Feeheley reported that attorney Mark Koerner would be able to provide some of the training requested in the RFP, but not all in a cost effective manner.  
**Motion** by O'Malley with support by Fleetwood to proceed with Woodside Strategies for the board training. All ayes, **motion carried**.
12. New Business
- a. Resolution 2026-04 Regular Board Meeting Schedule **Motion** by O'Malley with support from Halliday to approve Resolution 2026-04. All ayes, **motion carried**.
  - b. Crystal Lake Township - Request for Waiver of Earned Interest on Tax Collections. **Motion** by Fleetwood with support by Russell that Halliday gain a better understanding about this matter from the township and report back at the June meeting. All ayes, **motion carried**.
  - c. Suggestion from Board of Commissioners to Livestream Board Meetings: The board supports the current practice of uploading the recording the day after the meeting is held, due to the potential for technical issues. Sauer will report this decision to the Board of Commissioners.
  - d. Potential purchase of used vehicle: Hollenbeck requested approval to purchase a used 2019 Ford Transit vehicle for \$10,000 from another transit authority. There are four for sale; another agency is currently considering purchasing them and BTA is second in line.  
**Motion** by Halliday with support from Russell to authorize Hollenbeck to purchase up to four (4) of the used Ford Transit vehicles. Roll Call Vote: Ayes: Feeheley, Fleetwood, Griner, Halliday, O'Malley and Russell. Nay's: 0. **Motion carried**.
13. Public Comment: Noah spoke urging the board to provide more detailed minutes.
14. Next Meeting: June 4~~6~~ 23 @ 5:30 PM
15. Adjournment @ 7:37 PM

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Nancy Hunt, Recording Secretary

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Date