BENZIE BUS
CONNECTING PEOPLE TO COMMUNITY

REGULAR MEETING OF THE BOARD OF DIRECTORS
Tuesday, June 23, 2026 @ 5:30 PM
14150 US Hwy 31 Beulah, MI 49617
MINUTES APPROVED AS AMENDED JULY 21, 2026

1. Call To Order by Chair Feeheley @ 5:30 PM
2. Roll Call To Determine Quorum Present: Jeannette Feeheley, Brian Fleetwood, Ruth Griner, Brian Halliday, Michael Smith, and Gary Sauer. Excused: Kayla Russell and Jack O'Malley. Staff Present: Jessica Carland, Nancy Hunt and Wendy Wedemeier.
3. Welcome And Recognition Of Visitors: Attorney Gregory Grant, and Vicki Swartz.
4. Correspondence: None
5. Approval of May 19, 2026 Regular Meeting Meeting Minutes: ***Motion*** by Halliday with support from Griner to approve the May 19, 2026 minutes as amended. All ayes, ***motion carried.***
6. Amendments/Additions to Agenda: None
7. Public Comment: None
8. Approval of Agenda: ***Motion*** by Fleetwood with support from Halliday to approve the agenda as presented. All ayes, ***motion carried.***
9. Call for Conflict of Interest: None
10. Closed Session – Consultation with Attorney Regarding Pending Litigation in the case of Saul v BTA et al. ***Motion*** was made by Feeheley with support from Fleetwood to move that we enter into closed session to discuss with the Benzie Transportation Authority's attorney regarding litigation strategy in the pending lawsuit of Leta Saul v. Benzie Transportation Authority and Melinda Meek, Benzie County Circuit Court Case No. 25-12332-NI, pursuant to MCL 15.268(e) as a discussion on the open record would be financially detrimental to our position. All Ayes, ***motion carried.***
11. Possible Action Regarding Litigation: ***Motion*** by Smith with support by Griner to accept the update from counsel in the case of Leta Saul v. *Benzie Transportation Authority* and Melinda Meek, Benzie County Circuit Court Case No. 25-12332-NI. All ayes, ***motion carried***.
12. Reports to the Board
    a. Financial Report
    b. Chairperson's Report- None
    c. Executive Director and Management Team Reports
        i. Executive Director
        ii. Operations
        iii. Human Resources
    d. County Liaison Updates: Commissioner Sauer reported on County Business
13. Unfinished Business

a. Parking Structure Construction Project: Feeheley created an Interview Committee appointing Brian Halliday and Brian Fleetwood.
 Motion by Halliday with support by Griner to approve the RFP for the new freestanding bus garage, pending approval from MDOT. All ayes, ***motion carried***.
b. Consideration of Grant Applications for MDOT's proposed "Transformational Transit" through their new Infrastructure Projects Authority Fund (IPAF)
Motion by Griner with support by Smith to decline to apply for the Rides to Wellness Grant, Catch a Ride Partnership and Tech Grant.
Roll Call Vote:
Ayes: Fleetwood, Halliday, Griner, Smith and Feeheley.
Nays: None
Motion carried
Motion by Halliday with support by Smith to proceed with applying for the Grant for the Transportation Feasibility Study.
Roll Call Vote:
Ayes: Fleetwood, Halliday, Griner, Smith and Feeheley.
Nays: None
Motion carried
Motion by Griner with support by Fleetwood to include a letter of support from the board for the Feasibility Study. All ayes, ***motion carried.***
c. Maner Costerisan Internal Control & Efficiency Assessment
    i. ADP Integration Status Update- Implementation Team has been assigned. Kickoff call is scheduled for June 24th to discuss the transition and schedule out key milestones.
d. Purchase of Used Vehicle(s)- ***Motion*** by Feeheley with support by Fleetwood to authorize Hollenbeck to purchase up to 4 used vehicles, not to exceed $40,000 in total and such authorization be valid until the end of this fiscal year, September 30, 2026.
Roll Call Vote:
Ayes: Halliday, Griner, Smith, Feeheley and Fleetwood.
Nays: None
Motion carried
e. Board Training- ***Motion*** by Fleetwood with support by Halliday to schedule board training on Wednesday July 8th from 3 PM to 7:30 PM. All ayes, ***motion carried.***
f. Crystal Lake Township - Request for Waiver of Earned Interest on Tax: Halliday reported that this request has been rescinded.

14. New Business
    a. Frontline Conference- ***Motion*** by Fleetwood with support by Halliday to authorize sending up to three drivers or dispatchers to Frontline training in Frankenmuth.
    Roll Call Vote:
    Ayes: Halliday, Griner, Smith, Feeheley and Fleetwood.
    Nays: None
    Motion carried.

b. ED Mileage Reimbursement: ***Motion*** by Halliday with support by Smith to approve the E.D. Mileage Reimbursement.
Roll Call Vote:
Ayes: Halliday, Griner, Smith, Feeheley and Fleetwood.
Nays: None
Motion carried

15. Public Comment: None
16. Next Meeting July 21, 2026 @ 5:30 PM
17. Adjournment @ 8:10 PM

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Nancy Hunt, Recording Secretary Date