**Benzie Transportation Authority - Regular Meeting of Board of Directors**

**Tuesday June 19, 2018 5:30 - 7:00 p.m.**

**14150 US Highway 31, Beulah, MI 49617**

Approved as presented August 14, 2018

1. Welcome Guests & Call to Order Chair Amy called the meeting to order at 5:30PM.
2. Roll Call – PRESENT: Amy Herczak, Susan Kirkpatrick, Jennifer Kolinske, Anne Noah, Bill Kennis, ABSENT: Eric VanDussen, Eugene Allen, Evan Warsecke
3. Approval of Agenda ***Motion*** by Anne supported by Jennifer to approve the agenda as presented. All ayes, ***motion carried***.
4. Public Comment NONE
5. Approval of May 23, 2018 Meeting Minutes ***Motion*** by Jennifer supported by Susan to approve the April 18, 2018 meeting minutes as presented. All ayes, ***motion carried.***
6. Committee Reports
   1. Executive
      1. Committee met and recommends that E.D. contract be renewed effective June 1, 2018 with 457 allotment rolled into salary and mileage reimbursed at MDOT rate. ***Motion*** by Jennifer supported by Susan. All ayes, ***motion carried.***
   2. Finance, Personnel & Policy
      1. Financial Summary presented by Jennifer. LP has been audited and usage and purchased amounts appear accurate.
      2. Policies:
         1. Compensation System – minor grammar changes
         2. Employee Internet Acceptable Usage – removed “BTA Computers”
         3. Public Wireless Access – no changes

Motion by Susan to approve Policies as presented, supported by Anne. All ayes, motion carried.

* 1. Marketing – Anne mentioned that they hadn’t met, yet many programs are planned.

1. Old Business
   1. Marijuana DOT requirements – Bill said that Eric needs to help identify the areas for Federal policy discussions. Ballot language has been approved for Nov. vote.
2. New Business
   1. Amy stated that Bill’s annual review would be compiled on Aug. 8th 4:30 and presented to him at 5.
3. Board Roundtable- Benzie Bus nominated for Community Impact Award, application due in Aug.
4. Public Comment NONE
5. Adjournment ***Motion*** by Jennifer support by Anne to adjourn the meeting at 5:59 PM. All ayes, ***motion carried***

Next Meeting: August 14, 2018

Bill Kennis Recording Secretary Date