**Benzie Transportation Authority**

**Finance, Personnel & Policy (FPP) Committee Meeting**

**Tuesday, June 18, 2019 4:30 p.m.**

Benzie Transportation Authority, Beulah, Michigan 49617

Minutes Approved as Amended July 16, 2019

Welcome and Call to Order by Jennifer at 4:37 p.m. Present are Susan, Jennifer, Eric, Bill, Wendy and Nancy.

1. Approval of Agenda as amended. ***Motion*** by Eric, Support by Susan. All ayes, ***motion carried*.**
2. Approval of Minutes of April 11, 2019 as presented. ***Motion*** by Eric, second by Susan. All ayes, ***motion carried***.
3. Public Comment None
4. Election of FPP Chairperson- Eric made ***motion*** to nominate Jennifer, no other nominations. Support by Susan. All ayes, ***motion carried***.
5. Financials – Brief summary by Wendy.
6. 2020 Budget & Funding- All is well as of right now. There may be a few minor tweaks in August.
7. Old Business
   1. Investment Strategies- Wendy continues to look into the best investments for BTA. She has a luncheon scheduled in July and will report back.
8. New Business
   1. Policies: Paid Time Off (PTO) & Advertising-Discussion only on PTO, will be brought back to next meeting. Eric made ***motion*** to recommend that the Board approve the Advertising Policy as presented. Second by Susan. All ayes, ***motion carried.***
9. Public Comment- None
10. Future Meeting Schedule- Eric made ***motion*** to continue to meet at 4:30 just prior to Board Meetings. Support by Susan. All Ayes, ***motion carried.***  Next meeting is August 20, 2019 @ 4:30 p.m.

Jennifer adjourned meeting at 5:25 p.m.

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Nancy Hunt, Recording Secretary Date