



Benzie Transportation Authority

Finance, Personnel & Policy (FPP) Committee Meeting

Thursday April 11, 2019 @ 5:15 P.M.

Benzie Transportation Authority, Beulah, Michigan 49617

Minutes Approved as presented June 18, 2019

Welcome and Call to Order by Jennifer at 5:20 p.m. Present are Jennifer Kolinske, Susan Kirkpatrick, Eric VanDussen, Wendy Wedemeier, Bill Kennis and Nancy Hunt.

1. Approval of Agenda as amended. **Motion** by Eric, supported by Susan. All ayes, **motion carried.**
2. Approval of Minutes for February 19, 2019 as presented. **Motion** by Eric, supported by Susan. All Ayes, **motion carried.**
3. Public Comment :None.
4. Financials. Brief summary by Wendy.
5. Old Business
 - a) 457 Employer match. **Motion** by Jennifer and supported by Eric to recommend to Board to offer an employer match up to \$520 per year for each FT employee. Effective beginning the first pay period in May 2019. All ayes, **motion carried.**
6. New Business
 - a) Policies
 - 1) Workplace: Minor change-**Motion** by Eric and supported by Susan to recommend the Board approve. All ayes, **motion carried.**
 - 2) Wellness Program: Minor change- **Motion** by Jennifer and supported by Eric to recommend the Board approve. All ayes, **motion carried.**
 - 3) FOIA: **Motion** by Eric that the committee recommend the adoption of the Written Public Summary of the BTA's FOIA Procedure and Guidelines, and the BTA's Freedom of Information Act Procedure and Guidelines as presented. Supported by Susan. All ayes, **motion carried.**
7. Public Comment: Jennifer brought up an anonymous concern about a driver smoking near a bus.
8. Future Meeting Schedule June 18, 2019 @ 4:30p.m.

Jennifer adjourned meeting at 6:24 p.m.

Nancy Hunt, Recording Secretary

Date