**Benzie Transportation Authority - Regular Meeting of Board of Directors**

**Tuesday, December 18, 2018 5:30 - 7:00 p.m.**

**14150 US Highway 31, Beulah, MI 49617**

Minutes approved as presented February 19, 2019

1. Welcome Guests & Call to Order **Meeting called to order at 5:39 PM**
2. Roll Call **Amy Herczak, Jennifer Kolinske, Anne Noah, Eric VanDussen, Susan Kirkpatrick, Eugene Allen, and Patty Roth.**
3. Approval of Agenda **Motion by Anne and support by Eric to approve December 18, 2018 Regular Meeting of Board of Directors Agenda as presented. All ayes, *motion carried***
4. Public Comment **None**
5. Approval of October 16, 2018 Meeting Minutes **Motion by Anne to approve October 16, 2018 Regular Meeting Minutes as presented. Support by Eric. All ayes, *motion carried***
6. Chairwoman’s Report
   1. Annual Report & 2019 Goals **Overview of FY2018 Annual Report – Audit presentation given by Jim Anderson CPA. Motion by Eric and support bySusan to accept the audit. All ayes, motion carried.**
   2. 2019 Goals **Overview of Board Goals for 2019**
   3. Management Reports – E.D., Ops., MM
7. Committee Reports
   1. Finance, Personnel & Policy
      1. Financial Summary
      2. Policies
         1. Controlled Substance & Alcohol Misuse Test
         2. Non-Retaliation
         3. Performance Evaluation and Monitoring
         4. Privacy

***Motion* by Eric supported by Amy to approve policies 2, 3 and 4 as amended. All ayes, *motion carried*. Motion by Jennifer and supported by Susan to approve policy 1 as amended, 4 ayes, 1 nay. Motion carried.**

* 1. Marketing **$2350 in sponsorship has been raised enabling HEAVY promotion on social media and local papers. Already receiving reservations which is a first this early.**

1. Old Business **None**
2. New Business **None**
3. Board Roundtable - General Announcements
4. Public Comment **None**
5. Adjournment **Meeting adjourned at 7:28PM**

Next Meeting Tuesday, February 19th @ 5:30 - 7

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Recording Secretary Date