



REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, September 15, 2026 @ 5:30 PM

14150 US 31 Beulah, MI 49617

MINUTES APPROVED AS PRESENTED OCTOBER 20, 2026

1. Call to Order by Chair Feeheley @ 5:37 PM
2. Roll Call
 - a. Board members Present: Feeheley, Fleetwood, Griner, Halliday, O'Malley, Russell, Smith and Sauer.
 - b. Staff: Hollenbeck, Hunt and Wedemeier
3. Welcome & Recognition of Visitors: None
4. Correspondence: email between attorney, Feeheley and Hunt regarding requirements about posting ED position.
5. Approval of August 17, 2026 Board Meeting Minutes: **Motion** by Halliday with support from O'Malley to approve minutes as presented. All ayes, **motion carried.**
6. Amendments/Additions to Agenda: Addition of 12.c Hollenbeck mileage reimbursement and 12.d. Master Agreement Resolution 2024-0044
7. Public Comment: None
8. Approval of Agenda : **Motion** by Smith with support from Griner to approve the agenda as amended. All ayes, **motion carried.**
9. Call for Conflict of Interest: None
10. Reports to the Board
 - a. Financial Report
 - b. Chair's Report
 - c. ED & Management Team Reports
 - i. Interim Executive Director's/Operations Report- Hollenbeck recommends that insurance claims not be filed for the bus fire, other than for the towing and fire department bill. This may limit an increase to our annual insurance premium. The bus involved has already met its useful life and is eligible for replacement. **Motion** by Griner with support from Russell not to file an insurance claim for the bus that was involved in a fire.
Roll Call Vote:
Ayes: Fleetwood, Halliday, Griner, O'Malley, Russell, Smith and Feeheley.
Nays: 0
Motion carried.
 - iii. Human Resources Report

A. Update on ADP payroll software incorporation- Test payroll is scheduled for this Thursday.

d. County Liaison Report- Commissioner Gary Sauer reported

11. Unfinished Business

a. Parking Structure Construction Project- Kick-off this week

b. Executive Director Search Update- Feeheley and Hunt verified with legal counsel and other transit industry sources that the Board is not required to publicly post the Executive Director position. Promoting a qualified internal candidate is a common and accepted practice within the transit industry.

Motion by Russell with support by O'Malley to offer the Executive Director position to our Interim Director/Operations Manager and begin negotiating a contract that is suitable to all parties.

Roll Call Vote:

Ayes: Fleetwood, Halliday, Griner, O'Malley, Russell, Smith and Feeheley.

Nays: 0

Motion carried.

Motion by Halliday with support by Smith that the Ad Hoc ED Search Committee be repurposed and renamed The Committee of the Whole, Negotiating Committee.

Roll Call Vote:

Ayes: Fleetwood, Halliday, Griner, O'Malley, Russell, Smith and Feeheley.

Nays: 0

Motion carried.

c. ED Ad Hoc Search Committee - Hunt will send out a poll to determine a date for a special meeting in order to negotiate the ED contract..

12. New Business

a. Paid Time Off Policy/ADP Software: Hunt submitted a revised PTO policy which allowed for part-time staff to accrue PTO as it is earned rather than frontloading it.

Motion by Halliday with support from Smith to approve the PTO policy as presented. All ayes, ***motion carried.***

Roll Call Vote:

Ayes: Fleetwood, Halliday, Griner, O'Malley, Russell, Smith and Feeheley.

Nays: 0

Motion carried.

b. Report on MDOT Conference at Crystal Mountain: Verbal report by attending Board Member O'Malley was given.

c. Hollenbeck Mileage Reimbursement: **Motion** by Smith with support by Halliday to approve the mileage reimbursement expenses for Hollenbeck at the standard IRS rate.

Roll Call Vote:

Ayes: Fleetwood, Halliday, Griner, O'Malley, Russell, Smith and Feeheley.

Nays: 0

Motion carried.

Master Agreement Resolution 2024-0044: **Motion** by O'Malley with support by Smith to

accept the MDOT Resolution 2027-0044 as presented.

Roll Call Vote:

Ayes: Fleetwood, Halliday, Griner, O'Malley, Russell, Smith and Feeheley.

Nays: 0

Motion carried.

13. Public Comment : None

14. Board Roundtable: None

15. Next meeting, **October 20, 2026 @ 5:30 PM**

16. Adjournment at 7:05 PM

Nancy Hunt, Recording Secretary

Date