



Benzie Transportation Authority - Meeting of Board of Directors

Tuesday, August 17, 2021 5:30 - 7:00 p.m.

14150 US Highway 31, Beulah, MI 49617

Minutes approved as presented October 19, 2021

1. Welcome & Call to Order by Chair John Morse at 5:32PM. Three new board members have been appointed. Welcome to Dorene, Jeannette and Chris.
2. Roll Call: Present-Anne, Amy, John, Dorene, Chris, Jeannette, and Jeff. Absent: Evan. Staff present: Bill Kennis, Jessica Carland, Wendy Wedemeier, Chad Hollenbeck and Nancy Hunt. Guest: Chris Geetings.
3. Approval of Agenda: **Motion** by Amy to approve agenda as presented, supported by Jeff. All ayes, **motion carried.**
4. Public Comment: None
5. Approval of June 15, 2021 Minutes: **Motion** by Anne to approve minutes as presented, supported by Amy. All ayes, **motion carried.**
6. Chairman's Report -Welcome to the new BOD, we are pleased to have a full board. John and Dorene attended two parades with BTA and received a lot of positive comments about the new trolley. Anne thanked John for his leadership in recruiting new Board members.
 - a. L-4029 Property Tax Report, Honor Bank signature cards- John was added as a new check signer.
 - b. Member Terms & Committee Assignments- Updated member term sheet and contact info included in packet. Noted correct email for Chris. Committee assignments: Jeannette-FPP, Chris and Dorene-Marketing.
 - c. Manager's Reports: E.D., Ops., and M.M -We have added 3 board members and 2 drivers since the last board meeting. We continue to seek additional part time drivers in order to resume TCX service. The trolley has arrived and is receiving much love from the community. Airport service has exploded and we are working diligently to assist Ironman with transportation services. Bill is working on his CDL so that he can operate the trolley and any other vehicle in the fleet.
7. Committee Reports
 - a. Finance, Policy and Personnel
 - (1) Policies
 - (a) Jury Duty: small grammar change
 - (b) Open Door: Minor revisions
 - (c) Video Surveillance: No changes
 - (d) Workers Compensation: No changes. **Motion** by Dorene to approve all policies as presented, supported by Jeff. All ayes, **motion carried.**

(2) 2022 Budget: The following changes were presented: one year amendment for non-matching 457 contribution for the upcoming year, a 4% pay increase for operators, dispatchers, mechanics and managers effective Oct. 1, 2021. **Motion** by Jeff to approve budget as presented with revisions, supported by Chris. All ayes, **motion carried.**

b) Marketing - We completed a 5 hour photo shoot and another is scheduled for September. Those that participated enjoyed themselves and we expect some great shots. A Record Patriot sticker will go out to promote Ironman. Any letters to the Editor would be appreciated in order to stay in the public eye. Anne plans to write one.

8. Old Business

a. Free Rides for Staff and BOD- tabled until October to get a sense of the utilization for employees for work purposes only.

9. New Business

10. Board Roundtable - General announcements: Anne- The Chamber is hosting a child care meeting at Cognition. A seat at the table would be great. Dorene shared information about the 5 to 1 program. Nancy invited the BOD to the staff event at Crystal Mountain on August 29th. RSVP is requested for staff event by Friday of this week.

11. Public Comment: Chris stated that the shopping service is undesirable for the staff. The free rides for work will only benefit a small amount of staff. Adjournment at 7:10 p.m.

Next Meeting Tuesday. October 19, 2021 5:30 p.m.

Nancy Hunt, Recording Secretary

Date