



Benzie Transportation Authority

Finance, Personnel & Policy (FPP) Committee Meeting
Tuesday, August 20, 2019 4:30 p.m.

Benzie Transportation Authority, Beulah, Michigan 49617
Minutes approved as presented February 18, 2020

Welcome and Call to Order by Eric at 4:31PM. Present are Eric Van Dussen, Susan Kirkpatrick, Bill, Wendy and Nancy. Absent is Jennifer Kolinske.

1. Approval of Agenda as presented. **Motion** by Eric, support by Susan. All ayes, **motion carried.**
2. Approval of Minutes of June 18, 2019 as presented. **Motion** by Eric, support by Susan. All ayes, **motion carried.**
3. Public Comment -None
4. Financials
 - a) Yearend & Cash flow-There is a projected surplus of \$13k for the end of Fiscal Year 2019. Some additional purchases will be made to bring this number down, but we will be ending the year in the black.
 - b) Healthcare policy- Three options were presented for insurance renewal for this upcoming year. **Motion** by Eric to recommend to the Board that they choose option 3, which is Priority Health 90/10. Support by Susan. All ayes, **motion carried.**
 - c) Millage rate- Bill presented a spreadsheet showing the impact should we reduce the millage by .05. This would impact our budget by approximately \$102k per year. Committee agreed that this is not something that should be pursued at this time but it is nice to know the impact. There was discussion on choosing the upcoming election date. Committee would like to defer that decision to the full Board.
5. Policies
 - a) PTO Policy-**Motion** by Eric second by Susan to present this policy to the Board to adopt. All ayes, **motion carried.**
 - b) Investment Policy: Will be taken to full Board for discussion.
 - c) Conduct in the Workplace Policy- **Motion** by Eric to recommend policy to Board as presented. Second by Susan. All ayes, **motion carried.**
 - d) License Fee/Physicals Reimbursement Policy- **Motion** by Eric to recommend policy to Board as presented. Second by Susan. All ayes, **motion carried.**



- e) Staff Training Policy- **Motion** by Eric to recommend policy to Board as presented. Second by Susan. All ayes, **motion carried.**

- 6. Old Business
- 7. New Business
 - a. ~~Surplus balance~~
 - b. ~~Healthcare policy~~
 - c. ~~Millage Rate~~
 - d. ~~PTO Policy~~
 - e. ~~Investment Policy~~
- 8. Public Comment: None
- 9. Future Meeting Schedule: October 15th @ 4:30PM

Meeting adjourned at 5:27 PM

Nancy Hunt, Recording Secretary

Date