



**REGULAR MEETING OF THE BOARD OF DIRECTORS**

Tuesday, April 21, 2026 @ 5:30 PM

<http://www.youtube.com/@benziebusmeetings>

14150 US Hwy 31 Beulah, MI 49617

**MINUTES APPROVED AS PRESENTED MAY 19, 2026**

1. Call To Order by Chair Feeheley at 5:30PM
2. Roll Call To Determine Quorum: Present: Jeannette Feeheley, Brian Fleetwood, Anne Noah, Jack O'Malley, Kayla Russell, Brian Halliday (joined at 5:32PM), Michael Smith (joined at 6:08PM) and Gary Sauer. Staff Present: Jessica Carland, Chad Hollenbeck, Nancy Hunt and Wendy Wedemeier.
3. Welcome And Recognition Of Visitors: Vicki Swartz, Ruth Griner (5:43PM)
4. Correspondence - A. Noah 3/3/2026 - Board Intentions, K. Zeits 3/10/2026 - Reappointment of Halliday and Fleetwood.
5. Approval Of February 17, 2026 Meeting Minutes: **Motion** by O'Malley with support from Halliday to approve minutes as presented. All ayes, **motion carried**.
6. Amendments/Additions to Agenda: None
7. Public Comment: None
8. Approval of Agenda: **Motion** by Russell with support from Halliday to approve agenda as presented. All ayes, **motion carried**.
9. Call for Conflict of Interest: None
10. Reports to the Board
  - a. Financial Report - Wedemeier answered questions presented by the board.
  - b. Chairperson's Report - Feeheley shared that since the board makeup is changing, Board Training will be addressed at the May meeting.
  - c. Executive Director and Management Team Reports
    - i. Executive Director
    - ii. Operations
    - iii. Human Resources
  - d. County Liaison Updates: Sauer reported on County business.
11. Unfinished Business
  - a. Parking Structure Construction Project - No Update
  - b. Health Rides Program
    - i. Vehicles Being Used - Hollenbeck shared images of the 3 primary vehicles that are used for Health Rides.
    - ii. Expansion Planning - Planning is taking place internally and more information on a rollout plan may be available in May
  - c. FOIA Policy
    - i. Foster Swift Cover Letter of Feb 27, 2026
    - ii. Attorney's Proposed FOIA Procedures and Guidelines
    - iii. Attorney's Proposed FOIA Written Public Summary
    - iv. Attorney's Proposed FOIA Detailed Itemization Sheet
    - v. Attorney's Proposed Resolution 2026-02 drafted by Attorney: **Motion** by Halliday with support from Smith to approve Resolution 2026-02 as presented. All ayes, **motion carried**.
  - d. Maner Costerisan Internal Control & Efficiency Assessment

- i. One Page Summary of Bids/Options presented to date - Order of software priorities were established.
- ii. Maner Costerisan Assessment to date - Discussion about next steps. The management team will move forward with ADP demo and vetting.

12. New Business

- a. Resolution 2026-03 to Rescind Resolution 2025-03 - Opting in to Social Security Coverage: **Motion** by Russell with support from O'Malley to approve Resolution 2026-03. Roll Call Vote: Ayes: Smith, Noah, Fleetwood, Feeheley, Russell, Halliday and O'Malley, Nay's: 0. **Motion carried.**
  - b. Cybersecurity Assessment Results: Hollenbeck invited board members to meet with him if they desired more information than what was addressed in his Operations Report.
  - c. Consider Rescheduling Organizational Meeting to earlier in May: **Motion** by Halliday with support from Fleetwood to move the Annual Meeting to May 6, 2026 @ 5:30PM. Ayes: 6, Nays: 0, Abstain: 1, **motion carried.**
  - d. Recognition of Outgoing Board Members: Anne Noah was recognized for her many years of service as a board member. O'Malley presented her with a plaque.
13. Public Comment: None  
14. Next Meeting: May 6, 2026 @ 5:30PM.  
15. Adjournment @ 7:13PM

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Nancy Hunt, Recording Secretary

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Date