

Benzie Transportation Authority  
Executive & Operations Committee Meeting  
June 16, 2014

**APPROVED DECEMBER 22, 2014**

An Executive & Operations Committee meeting of the Benzie Transportation Authority was held on Monday, June 16, 2014 at the Benzie Bus Station (media room) at 4:30 p.m.

**Members Present:** Joshua Stoltz, John Nuske

**Staff Present:** Bill Kennis, Executive Director & Jennifer Kolinske, Finance & H.R. Manager

**Guests:** None

Meeting called to order at 4:37 p.m.

**Amendments/Changes/Conflicts to Agenda:** None

**Motion** by Josh and supported by John to approve the agenda as presented. All ayes, *motion carried.*

**Public Comment:** None

**Approval of March 12, 2014 Executive Committee Meeting Minutes:** *Motion* made by Josh and supported by John to approve the March 12, 2014 committee meeting minutes as presented. All ayes, *motion carried.*

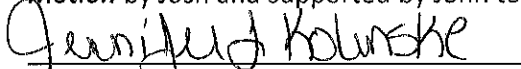
**New Business:**

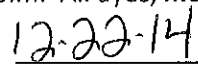
- a. Chad Hollenbeck's Interim Executive Director Evaluation – John & Josh to both draft letters of reference/recommendation for Chad's Interim E.D. position. Josh will also schedule a meeting with Chad.
- b. Bill Kennis 90-day Executive Director Evaluation – Discussion regarding Bill's performance to date and issues regarding his original contract. Committee to make recommendation to the full board to increase the Executive Director salary to \$60,000 annually & to recommend the Executive Director be allowed to enroll in a 457 plan that BTA will contribute 6.2% of the Executive Director's annual salary effective July 11' 2014. Committee also recommending that under the Extent of Services section in the original contract the sentence "The Executive Director shall work at least five days per week, Monday through Friday" be removed.

**Public Comment:** None

**Next Meeting:** To be determined at a later date.

**Motion** by Josh and supported by John to adjourn the meeting at 5:55 p.m. All ayes, *motion carried.*

  
Jennifer L. Kolinske, Recording Secretary

  
Date: